

**MINUTES OF THE FORTIETH ANNUAL GENERAL MEETING OF THE MANWEB
BRANCH HELD AT 6 LOCATIONS DURING FEBRUARY & MARCH 2011**

1 ANNUAL GENERAL MEETING OF THE BRANCH HELD AT THE WOODHEY HOUSE HOTEL, LITTLE SUTTON ON WEDNESDAY, 23 FEBRUARY 2011

PRESENT: Joe Morgan (President) Dave Read (Secretary)
Tom Gibbons (Treasurer) Eddie Rothwell (Bookkeeper)
and 18 members of the Branch as recorded on the attendance register.

IN ATTENDANCE: Paul Summers (Regional Officer) Roger Bannister (Guest Speaker)
Sandra Blair (Branch Support Staff)
Joe Morgan – IN THE CHAIR –

1/2011AGM Opening Address

The Branch President opened the meeting by welcoming everyone present and thanking them for making the effort to attend.

It had been another difficult year, however, success had been achieved in preventing redundancies in Accenture. He praised Dave Read, Tom Gibbons and Howell Watson for their tireless efforts to bring about the withdrawal of Accenture's redundancy proposals.

The results of the stress survey had been even worse than those of the previous year's survey in its continued unacceptable levels of stress.

Dave Read – IN THE CHAIR –

2/2011AGM Election of Branch Chairperson (Rule 14(a)(1))

There being only one nomination, Joe Morgan was duly elected Branch Chairperson

Joe Morgan – IN THE CHAIR –

3/2011AGM Confirm Minutes of the 39th Annual General Meeting held at the Woodhey House Hotel, Little Sutton on 10th March 2010, Caernarfon Office on 11 March 2010, Queensferry Office on 12th March 2010, Rhostyllen Office on 17th March 2010 and Warrington Office on 18th March 2010

It was RESOLVED that:

THE MINUTES BE CONFIRMED AS A CORRECT RECORD AND THE MINUTES OF THE MINI ANNUAL GENERAL MEETINGS BE NOTED

4/2011AGM Matters arising therefrom

There were no matters arising

5/2011AGM Reports for the Year 2010/2011

1 Branch Executive Committee Report

This formed part of the printed Annual Report covering the last 12 months. The Branch Secretary drew out the following items:

- it had been a challenging year with debates and discussions in Accenture to avoid redundancies. This group of 65 members had been pushed from one outsourcing company to another.
- the stress survey had again reflected the high levels of stress in the call centres due to the intensity of work and unattainable targets. A Charter adopted by Unison gave the opportunity to take up issues of bullying and stress
- the branch was in the midst of launching a branch website and would be looking at ways to reduce administration costs

The Branch Secretary reminded members of the TUC March on 26th March against public sector cuts. The branch would be organising coach travel for anyone interested in showing their support.

A member suggested that a special award should be introduced by the branch to reward exceptional service, as had been shown by the 3 members in Accenture. The Branch Secretary accepted this gesture with thanks.

It was RESOLVED that:

THE BRANCH EXECUTIVE COMMITTEE REPORT BE RECEIVED

The Secretary was thanked for his report

2

Financial Report

The Treasurer, Tom Gibbons, outlined the following points in his report:

- ❖ Since 2010 the branch had run with a deficit
- ❖ the branch was relatively healthy but needed a sustainable solution. The focus was on the future health of the branch
- ❖ the F&GP were committed to a review of all administration costs
- ❖ the branch needed to be vigilant on membership as a drop effected the whole financial situation
- ❖ a change was on the way at national level on the handling and standardisation of financial matters

In reply to a question concerning office equipment costs it was explained that purchases made over a number of years had been written off – electronic after 3 years and furniture after 5 years due to devaluation.

It was RESOLVED that:

THE REPORT, INCLUDING THE ACCOUNTS, BE RECEIVED.

The Treasurer was thanked for his report. In return the Treasurer gave thanks to Eddie Rothwell (Bookkeeper), Jim Brown (Auditor) and Sandra Blair (branch support staff) for their support.

3

Education Report

Joe Morgan, Education Secretary, gave a verbal report. He felt it had been a hard year for getting release for education from the Company. New stewards needed training in order to be proactive but he was hopeful for the year ahead.

4

Equal Opportunities Report

No report had been received.

5

Health & Safety

The Stress Survey had been sent out in September/October and a large number of members had participated in the survey (almost half), mostly from Energy Retail but also Energy Networks and Accenture.

Energy Retail target results were bright red and disappointing, especially the number of staff who felt they were being bullied in the workplace. The branch felt it was unable to sit back any longer and let this continue.

It was reported that the branch had put together a group who would be seeking a meeting with the chief director of the Company for their support and to request an anti-bullying conference meeting. If all else failed, then the branch could go external by using publicity and lobbying MPs.

It was also suggested that the Branch Secretary write to the Scottish Branch to bring on board stress issues at their locations.

6

Publicity

No report had been received.

7

Membership Services

No report had been received.

8

Sports & Social

No report had been received.

9

Welfare Report

No report had been received.

10

Youth Officer's Report

No report had been received.

11

Retired Members Report

The report was received

Jim Brown, Joint Retired Members Secretary, reported that the meeting place for the Liverpool and North Mersey Districts retired members sections had now been closed. He stressed the

importance of taking up retired membership after retirement age and its benefits.

5a)/2011/AGM

Branch Assessment Report

The Branch Assessment Report was circulated to the meeting and was unanimously AGREED

6/2011AGM

Honoraria

It was proposed and agreed that £250 be paid to Jim Brown.

Dave Read – IN THE CHAIR –

7/2011AGM

Election of Branch Officers for 2011/2012 (Rule 14(a))

The following were elected unopposed:

Vice-Chairperson	-	Steve O'Connor
Secretary	-	Dave Read
Treasurer	-	Tom Gibbons
Auditor	-	Jim Brown
Welfare Officer	-	Anita Guy
Education Secretary	-	Joe Morgan
Publicity Officer	-	Paul Garrity
Membership Services	-	Linda Razak
Sports Secretary	-	Darren Garnett
Equalities	-	Carol Smith
Health & Safety	-	Peggy Rice
Youth Officer	-	Linda Razak
LGBT Officer	-	Jackie Murphy
Labour Link Officer	-	Mike Kay
Retired Members Secretary	-	Jim Brown & Shirley Vickery

8/2011AGM

Election of Branch Stewards for 2011/2012 (Rule 15)

The following were duly elected for the year:

<u>1</u>	<u>S</u> Power Energy Networks	<u>No of Stewards</u>	<u>Name</u>	<u>Vacancy</u>
1.1	<u>Prenton</u>	3	Irene Adams Geoff Littler	1
1.2	<u>Liverpool</u>	1		1
1.3	<u>Rhostyllen</u>	1		1
1.4	<u>Llandudno Junction</u>	1		1
1.5	<u>Caernarfon</u>	1		1
<u>2</u>	<u>S</u> Power Energy Retail			
2.1	<u>Regional Customer Service Centres</u>			
2.1.1	<u>Warrington</u>	10	Darren Garnett Paul Garrity Mike Kay Jackie Murphy Linda Razak Peggy Rice Gareth Walker	3
2.1.2		9	<u>Rhostyllen</u> Chris Jackson Cath Littlewood Andy McEwan Steve O'Connor Karen Shallcross	4
2.1.3	<u>Caernarfon</u>	2	Carol Smith	1
2.1.4	<u>Liverpool Direct Sales</u>	1		
	1			
2.1.5	<u>Queensferry</u>	1		1
2.2	<u>Dataserve:</u>			
2.2.1	<u>Warrington</u>	1	Jeff Pye	0
2.2.2	<u>Rhostyllen</u>	1	Anita Guy	0

	<u>3</u>	<u>ScottishPower Corporate</u>			
	<u>Functions</u>		1		1
<u>4</u>		<u>SAIC</u>		3	Tom Gibbons
<u>0</u>					
					Dave Read
					Howell Watson
<u>5</u>		<u>Hoylake Training Centre</u>	1		Joe Morgan
					0

Dave Read, Branch Secretary thanked those stewards who had recently stepped down for their hard work over the last 12 months

9/2011AGM

Motions Received

i) Public Sector Cuts

Following discussion it was agreed that the motion proposed by the Branch Executive Committee be now put:

‘This Branch condemns the Government’s cuts to the Public Sector and NHS. There is no financial justification for the cuts. They are an ideological attack on public services and the workers who deliver them. The Government claim that the NHS budget is protected is bogus. These cuts will be savage and have a detrimental impact on the provision and quality of public and health services.

This Branch will support UNISON’s campaign to oppose these cuts and urges members to attend national demonstrations in London on March 26.’

On being put to the vote the motion was CARRIED

ii) Branch Rules

‘This branch agrees to replace the current branch rules with rules based on the UNISON Core rules as Detailed in the Annual Report.’

On being out to the vote the motion was CARRIED unanimously.

10/2011AGM

Election of Representatives to Company Bodies 2011/2012

- 1 Energy Networks Company Council (1)
The following was elected: Geoff Littler
- 2 ERJNCF (3)
The following were elected: Steve O’Connor, Mike Kay, Anita Guy (substitute)
- 2.1 Customer Service Consultative Forum (4)
The following were elected: Andy McEwan , Carol Smith, Jackie Murphy, Peggy Rice
- 2.2 Operations Consultative Forum (2)
The following were elected: Anita Guy, Jeff Pye
- 3 Learning & Development Forum (1)
The following was elected: Joe Morgan
- 4 ScottishPower Company Council (2)
The following were elected: Joe Morgan, Steve O’Connor
- 5 ScottishPower Company Health & Safety Forum (3)
The following were elected: Anita Guy, Peggy Rice, Joe Morgan, Chris Jackson (substitute)
- 6 ScottishPower Company Pension Forum (1)
The following was elected: Joe Morgan
- 7 Accenture Business Council (3)
The following were elected: Tom Gibbons, Dave Read, Howell Watson

11/2011AGM

Guest Speaker: Roger Bannister, NEC member on Public Sector Cuts

Roger Bannister spoke of the relentless attack on Public Services, never before seen on this scale, which would affect everyone in the country. The trade unions had no option but to fight to oppose the cuts and also to preserve pensions and conditions of service which were under threat. He urged members to attend the march on the 26th March and to attend any other future events.

Roger was thanked for his instructive talk.

12/2011AGM

Open Forum

It was requested that the Branch Secretary write to General Secretary, Dave Prentis and the President of the National Committee requesting that a verbal apology be issued at Conference 2011 to those branches where branch secretaries had been disciplined, officers removed from posts and stewards called into question at Conference 2007. These branches had now been vindicated of any wrong doing by Unison.

This was agreed and that a copy be sent to all those concerned.

There being no further business the Chairman thanked members for their attendance and closed the meeting. A team quiz took place after the meeting.

2

ANNUAL GENERAL MEETING OF THE BRANCH HELD AT THE QUEENSFERRY OFFICE ON FRIDAY 25th March 2011

PRESENT:

Dave Read (Secretary), Tom Gibbons (Treasurer) and 17 members of the Queensferry Office as recorded on the attendance register

Dave Read – IN THE CHAIR –

13/2011AGM

Opening Address

A brief opening address was given.

14/2011AGM

Election of Branch President (Rule 14(a) (1))

Joe Morgan was elected unopposed as Branch President.

15/2011AGM

Confirm Minutes of the 39th Annual General Meeting held at the Woodhey House Hotel, Little Sutton on 10th March 2010, Caernarfon Office on 11 March 2010, Queensferry Office on 12th March 2010, Rhostyllen Office on 17th March 2010 and Warrington Office on 18th March 2010

It was RESOLVED that:

THE MINUTES BE CONFIRMED AS A CORRECT RECORD AND THE MINUTES OF THE MINI ANNUAL GENERAL MEETINGS BE NOTED

16/2010AGM

Matters arising therefrom

There were no matters arising

17/2011AGM

Reports for the Year 2009/2010

1 BEC Report – this was received and the Branch Secretary gave an update on certain items.

2 Financial Report – the accounts were agreed. The Treasurer gave an update including an explanation as to why the branch had run a short deficit and plans to avoid running any deficit in future years. Certain branch funds were to be put into higher interest accounts and also a review of admin costs.

Thanks were given to Dave Read (Secretary), Jim Brown (Auditor), Eddie Rothwell (Bookkeeper) and Sandra Blair (Branch support staff)

18/2011AGM

Honoraria

It was agreed that £250 be paid to Jim Brown (Auditor).

19/2011AGM

Election of Branch Officers for 2011/2012 (Rule 14(a))

The list of nominated officers was agreed.

20/2011AGM

Election of Branch Stewards for 2011/2012 (Rule 15)

The list of stewards was agreed.

21/2011AGM

Motions Received

i) Public Sector Cuts

On being put to the vote the motion was CARRIED:

FOR: 13

AGAINST: 1

ABSTENTION: 3

ii) Amendments to Branch Rules

On being put to the vote the amendment was CARRIED:

FOR: 13
AGAINST: 0
ABSTENTION: 4

- 22/2011AGM Election of Representatives to Company Bodies
The results of the Annual General Meeting were agreed.
- 23/2011AGM Open Forum
Discussion took place on level mapping/job grades and pensions.

3 ANNUAL GENERAL MEETING HELD AT THE CAERNARFON OFFICE ON WEDNESDAY, 2nd MARCH 2010

PRESENT: Dave Read (Secretary) and 10 members of the Caernarfon Office as recorded on the attendance register

Dave Read – IN THE CHAIR –

- 24/2011AGM Opening Address
A brief address was given.

- 25/2011AGM Election of Branch President (Rule 14(a)(1))
Joe Morgan was elected as Branch President.

- 26/2011AGM Confirm Minutes of the 39th Annual General Meeting held at the Woodhey House Hotel, Little Sutton on 10th March 2010, Caernarfon Office on 11 March 2010, Queensferry Office on 12th March 2010, Rhostyllen Office on 17th March 2010 and Warrington Office on 18th March 2010

It was RESOLVED that:

THE MINUTES BE CONFIRMED AS A CORRECT RECORD AND THE MINUTES OF THE MINI ANNUAL GENERAL MEETINGS BE NOTED

- 27/2010AGM Matters arising therefrom
There were no matters arising. Questions were raised concerning stress levels at call centers.

- 28/2011AGM Reports for the Year 2011/2012
1 BEC Report – the Branch Secretary gave an update.
2 Financial Report – the reports and accounts were agreed

- 29/2011AGM Honoraria
It was agreed that £250 be paid to Jim Brown (Auditor).

- 30/2010AGM Election of Branch Officers for 2011/2012 (Rule 14(a))
The list of nominated officers was agreed.

- 31/2011AGM Election of Branch Stewards for 2011/2012 (Rule 15)
The list of nominated stewards was agreed.

- 32/2011AGM Motions Received

- i) Public Sector Cuts
On being put to the vote the motion was CARRIED:
FOR: 8
AGAINST: 0
ABSTENTION: 2

- ii) Amendments to Branch Rules
On being put to the vote the amendment was CARRIED:
FOR: 8
AGAINST: 0
ABSTENTION: 2

- 33/2011AGM Election of Representatives to Company Bodies

The results of the Annual General Meeting were agreed.

34/2011AGM

Open Forum

There were no issues raised

4

ANNUAL GENERAL MEETING OF THE BRANCH HELD AT THE WARRINGTON OFFICE
ON THURSDAY 3rd March MARCH 2011

PRESENT:

Dave Read (Secretary) and 5 members of the Warrington Office recorded on the attendance register

Dave Read – IN THE CHAIR –

35/2011AGM

Opening Address

A brief opening address and welcome was given

36/2011AGM

Election of Branch President (Rule 14(a) (1))

Joe Morgan was elected as Branch President.

37/2011AGM

Confirm Minutes of the 39th Annual General Meeting held at the Woodhey House Hotel, Little Sutton on 10th March 2010, Caernarfon Office on 11 March 2010, Queensferry Office on 12th March 2010, Rhostyllen Office on 17th March 2010 and Warrington Office on 18th March 2010

It was RESOLVED that:

THE MINUTES BE CONFIRMED AS A CORRECT RECORD AND THE MINUTES OF THE MINI ANNUAL GENERAL MEETINGS BE NOTED

38/2011AGM

Matters arising therefrom

There were no matters arising

39/2011AGM

Reports for the Year 2010/2011

1 BEC Report – this was received and an update given

2 The Financial Report – the accounts were agreed

40/2011AGM

Honoraria

It was agreed that £250 be paid to Jim Brown (Auditor)

41/2011AGM

Election of Branch Officers for 2011/2012 (Rule 14(a))

The list of nominated officers was agreed

42/2011AGM

Election of Branch Stewards for 2011/2012 (Rule 15)

The list of stewards was agreed.

43/2011AGM

Motions Received

i) Public Sector Cuts

On being put to the vote the motion was CARRIED:

FOR: 2

AGAINST: 0

ABSTENTION: 3

ii) Amendments to Branch Rules

On being put to the vote the amendment was CARRIED:

FOR: 2

AGAINST: 0

ABSTENTION: 3

44/2011AGM

Election of Representatives to Company Bodies

The results of the Annual General Meeting were agreed. Linda Razak as substitute on ERJNCF & CSCF.

45/2011AGM

Open Forum

There were no issues raised

5

ANNUAL GENERAL MEETING OF THE BRANCH HELD AT THE RHOSTYLLLEN OFFICE
ON FRIDAY 4th MARCH 2011

PRESENT:

Dave Read (Secretary) and 10 members of the Rhostyllen Office as recorded on the attendance

register

Dave Read – IN THE CHAIR –

46/2011AGM

Opening Address

A brief opening address and welcome was given.

47/2011AGM

Election of Branch President (Rule 14(a) (1))

Joe Morgan was elected unopposed as Branch President.

48/2011AGM

Confirm Minutes of the 39th Annual General Meeting held at the Woodhey House Hotel, Little Sutton on 10th March 2010, Caernarfon Office on 11 March 2010, Queensferry Office on 12th March 2010, Rhostyllen Office on 17th March 2010 and Warrington Office on 18th March 2010

It was RESOLVED that:

THE MINUTES BE CONFIRMED AS A CORRECT RECORD AND THE MINUTES OF THE MINI ANNUAL GENERAL MEETINGS BE NOTED

49/2011AGM

Matters arising therefrom

There were no matters arising

50/2011AGM

Reports for the Year 2010/2012

- BEC Report – this was received
- Financial Report – the accounts were agreed. Discussion took place around printing.

51/2011AGM

Honoraria

It was agreed that £250 be paid to Jim Brown (Auditor).

52/2011AGM

Election of Branch Officers for 2011/2012 (Rule 14(a))

The list of nominated officers was agreed.

53/2011AGM

Election of Branch Stewards for 2011/2012 (Rule 15)

The list of stewards agreed at the AGM was confirmed.

54/2011AGM

Motions Received

i) Public Sector Cuts

On being put to the vote the motion was CARRIED

ii) Amendments to Branch Rules

On being put to the vote the amendment was CARRIED

55/2011AGM

Election of Representatives to Company Bodies

The results of the Annual General Meeting were agreed.

56/2011AGM

Open Forum

- a staff survey by Energy Networks Management had been initiated
- this would be done periodically
- the branch would check to see if it would see the results

6

ANNUAL GENERAL MEETING OF THE BRANCH HELD AT THE PRENTON OFFICE ON FRIDAY 11th MARCH 2011

PRESENT:

Dave Read (Secretary), Geoff Littler and 5 members of the Prenton Office as recorded on the attendance register

Geoff Littler – IN THE CHAIR –

57/2011AGM

Opening Address

A brief opening address and welcome was given.

58/2011AGM

Election of Branch President (Rule 14(a) (1))

Joe Morgan was elected unopposed as Branch President.

- 59/2011AGM Confirm Minutes of the 39th Annual General Meeting held at the Woodhey House Hotel, Little Sutton on 10th March 2010, Caernarfon Office on 11 March 2010, Queensferry Office on 12th March 2010, Rhostyllen Office on 17th March 2010 and Warrington Office on 18th March 2010
- It was RESOLVED that:
- THE MINUTES BE CONFIRMED AS A CORRECT RECORD AND THE MINUTES OF THE MINI ANNUAL GENERAL MEETINGS BE NOTED.
- It was noted that there was no meeting held at Prenton last year.
- 60/2011AGM Matters arising therefrom
- Red circling – 25 still impacted plus 24 added
 - Terms – ¼ review
 - notification of jobs
 - guarantee of interview
 - 12 months extension if SPower do not meet their obligation
 - extension given for any secondment to a higher graded post
- 61/2011AGM Reports for the Year 2011/2012
- BEC Report – this was received
 - Financial Report – the accounts were agreed
- 62/2011AGM Honoraria
- It was agreed that £250 be paid to Jim Brown (Auditor).
- 63/2011AGM Election of Branch Officers for 2011/2012 (Rule 14(a))
- The list of nominated officers was agreed.
- 64/2011AGM Election of Branch Stewards for 2011/2012 (Rule 15)
- The list of stewards agreed at the AGM was confirmed.
- 65/2011AGM Motions Received
- ii) Public Sector Cuts
- On being put to the vote the motion was CARRIED
- ii) Amendments to Branch Rules
- On being put to the vote the amendment was CARRIED
- 66/2011AGM Election of Representatives to Company Bodies
- The results of the Annual General Meeting were agreed.
- Forums underneath the Energy Network Company Council:
- Network Connections – Alan Caldwell
 - Network Operation – Tony Grieve
 - Asset Strategy & Network Programs – Geoff Littler
 - Customer Service & Business Support – Irene Adams, Tony Grieves
- 67/2011AGM Open Forum
- Geoff Littler gave an update on pay. The trade unions had not agreed following a ballot as there were different results from each union
 - there was to be a meeting on 22nd March after which there should be a joint statement
 - a job evaluation was being done at present on each job
- There being no further business the Chairman thanks members for their attendance and closed the meeting.